WEEKEND HOME RESET

10 small organizing wins. Choose three and make them count.

THE EXTRA MILE | FREE PRINTABLE

YOUR 10-AREA CHECKLIST

Check off the areas you tackle. You do not need to finish all ten.

☐	01	**Closet**	Keep what you wear; donate or sell what you no longer need.
☐	02	**Kitchen drawers**	Sort utensils and remove duplicates.
☐	03	**Pantry**	Group foods; consider bins and Lazy Susans.
☐	04	**Bathroom**	Clear expired products and tidy essentials.
☐	05	**Garage**	Start by removing what you no longer need.
☐	06	**Paperwork**	Sort and label envelopes or storage boxes.
☐	07	**Junk drawer**	Toss trash and return misplaced items.
☐	08	**Car**	Empty it first, then put back only what belongs.
☐	09	**Digital files**	Organize folders, photos and backups.
☐	10	**A space just for you**	Create a clean spot to relax and recharge.

MY TOP THREE THIS WEEKEND

1. _____
2. _____
3. _____

ONE SMALL WIN:

_____

_____

Small steps. Big difference.

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Organize safely: secure hazardous products, keep exits clear, and protect sensitive documents.