THE EXTRA MILE

Home Organization Planner

Before you buy another bin, make a plan that actually fits your home.

1 Choose your top three problem areas

Pick the spaces that cause the most everyday frustration.

1. **Area / room:** _____ What is not working? _____

2. **Area / room:** _____ What is not working? _____

3. **Area / room:** _____ What is not working? _____

2 Clear out the clutter first

Check off what you can do before spending money.

- ☐ Keep what we use
- ☐ Donate usable items
- ☐ Sell worthwhile extras
- ☐ Recycle / dispose safely

3 Measure before you shop

Measure shelf width, height and depth; check doors, pipes and outlets.

Space 1 W _____ H _____ D _____ Notes _____

Space 2 W _____ H _____ D _____ Notes _____

Space 3 W _____ H _____ D _____ Notes _____

4 Choose solutions, not extra clutter

Circle or check only the products that solve a real problem.

- ☐ Clear storage bins
- ☐ Under-sink organizers
- ☐ Shoe storage
- ☐ Cord / cable organizers
- ☐ Over-the-door storage
- ☐ Storage baskets
- ☐ Donation bin
- ☐ Drawer organizers
- ☐ Label maker
- ☐ Garage shelving
- ☐ Pantry containers
- ☐ Rolling utility cart
- ☐ Vertical shelving
- ☐ Heavy-duty storage totes

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Shopping & Action Plan

Spend intentionally. Use what you already have when it works.

5 Build your shopping list

Include the products you actually need, their sizes and expected costs.

Product / item	Dimensions / quantity	Est. cost	Bought?
			☐
			☐
			☐
			☐
			☐
			☐

6 Budget check

A good system is one you can afford and maintain.

Budget limit $ _____

Estimated total $ _____

Actual spent $ _____

7 Install, label and keep it working

Choose a simple home for everything, and make putting items away easy.

- ☐ Products fit the space
- ☐ Shelves / furniture secured if needed
- ☐ Storage labeled where useful
- ☐ Heavy items stored low
- ☐ Everything has a clear home
- ☐ Donate / sell pile handled

My first organizing project: _____

One improvement I want to maintain: _____